

North Dakota Red Angus Association

July 13, 2023

Board of Directors Meeting

8:30 PM CST

Zoom Conference Call

MINUTES

- 1.0 Roll Call: Sam Twedt, Bryan Ressler, Scott Kueffler, Chuck Steffan, Annette Steffan, Chris Wasem, Ryan Clementson (absent due to illness), Ben Lodoen, Rick Rohrich
- 2.0 Call Meeting to order by President Sam Twedt at 8:35 PM CST
- 3.0 Secretary Report by Annette Steffan.
 - 3.1a Minutes from June 14, 2023, NDRAA Board Meeting
Corrections: None
Motion: Chuck Steffan moved to approve the minutes of the June 14, 2023, Board Meeting.
Second: Ben Lodoen
Action: Minutes approved as written.
 - 3.1b 2022 Annual Meeting Minutes

Annette will check with a parliamentarian to see what proper procedure is to write the 2022 Annual Meeting Minutes. In the meantime, Annette will write a draft copy subjective to additions or corrections.
 - 3.1c Thank You received by ND Junior Beef Expo for sponsorship of 2023 ND Junior Beef Expo was acknowledged and accepted.
- 4.0 Treasurer Report by Annette Steffan.
 - 4.1 EIN IRS tax certification: Annette has sent form 8822-B (Change of Address or Responsible Party-Business) to IRS. "If you are an entity with an EIN and your responsible party has changed, use of this form is mandatory. Otherwise, use of this form is voluntary. You will not be subject to penalties for failure to file this form. However, if you fail to provide the IRS with your current mailing address or the identity of your responsible party, you may not receive a notice of deficiency or a notice of demand for tax. Despite the failure to receive such notices, penalties and interest will continue to accrue on any tax deficiencies. Note the Change of Address or Responsible Party has not been received as date of this meeting.
 - 4.2 ND Secretary of State: Annette Steffan reported that the new pin was received via USPS on June 14, 2023. The password was changed on June 16, 2023.
 - 4.3 Close of old checking account. The final statement has been sent to and received by Chuck and Annette Steffan.
 - 4.4 Cornerstone Bank Checking Account: The new checking account is open. Sam Twedt, Bryan Ressler, Chuck Steffan, and Annette Steffan are the signers.
 - 4.5 CD at Dakota Community Bank: Annette Steffan has not been able to check into the CD at Dakota Community Bank yet.
 - 4.6 Financial Review Status: Ben Lodoen reported that the accountant was working on the financial review and hopefully will have it completed before the Special Meeting on July 25, 2023.

4.7 Treasurer Report (see attached)

Total Checking Balance: \$46,192.30

A check was received from RAAA for 2022 Affiliated Grant Program for \$3700 (not reflected in the above checking balance.

All NDJRAA money has been transferred to the NDJRAA account including CD amount that was cashed and belonged to the Juniors. The NDJRAA will submit a financial report to the board. The CD amount of \$5459.41 was in the financials that were presented and approved by the NDRAA board on the May 2021 NDRAA board meeting.

Annette has requested invoices from RAAA.

Motion: Chris Wasem moved to approve the treasurer report.

Second: Bryan Ressler

Action: Treasurer report approved as presented.

5.0 Standing Committee Reports:

5.1 NDJRAA Portfolio: Annette Steffan reported:

5.1a NDJRAA State Show is Tuesday, July 25, 2023, at 11:30 am. Help is needed from the NDRAA board to help line up cattle (Chris Wasem), ring steward (Ben Lodoen), help at photo backdrop.

5.2 By-Laws Portfolio: Bryan Ressler & Annette Steffan reported:

5.2a Almost 40 cumulative hours went into the bylaw's revision. The Bylaws Committee was very effective and worked well together. President Sam Twedt will forward the proposed bylaw revisions on to RAAA CEO, Tom Brink. Tom will have the legal team retained by the Red Angus Association to review the proposed revisions for proper wording etc. The NDRAA membership is receiving by mail a notice of the Special Meeting on July 25, 2023, with proposed bylaw revisions to review and make comments. Any additions or corrections will be made before the bylaws are sent to the legal team.

Motion: Chuck Steffan moved to accept the proposed bylaw revisions submitted to the NDRAA Board of Director by the Bylaws Committee and to approve the costs associated with the RAAA legal team to review the proposed bylaw revisions.

Second: Chris Wasem

Motion Carried.

Action: The first reading has been mailed to the membership. The membership will be able to comment at the July 25, 2023, meeting at the ND State Fair. The minutes will go to legal counsel through the RAAA.

5.3 National/Regional/State Events Portfolio: Chris Wasem & Rick Rohrich reported:

5.3a Annette has sent a check to the RAAA for \$3000 for the National Convention Bronze level sponsorship as was approved by the NDRAA June 14, 2023, board meeting.

- 5.3b Ad for National Convention was due. Annette approved it.
- 5.3c NDJRAA State Show is July 25, 2023, at the ND State Fair. NDRAA membership Special meeting is at 9:00 am.
- 5.3d The NAJRAE will no longer be recognized as the National Junior Show and will be “regional exhibition” event. There will be a National Show in Chickasaw OK the will fall under the National Junior Red Angus.
- 5.4 FCCP Sales Portfolio: Sam Twedt reported:
 - 5.4a A check for \$1000 needs to be sent to Lake Region Livestock for FCCP Sale to aid in promotion of the sale. The was approved by the NDRAA Board in the fall of 2022. Annette will send the check.
- 5.5 Sale Portfolio: Ryan Clementson & Scott Kueffler
 - 5.5a 25th NDRAA Sale Anniversary: Will setup a committee at State Fair meeting.
 - 5.5b Jeff Thomas Sale Management: Sam will contact Jeff Thomas to discuss expectations of sale and contract.
- 5.6 Fundraising Portfolio: Ben Lodoen
 - 5.6a Donation Heifer Raffle Permits: The permit is through the City of Mandan and can be obtained online. Ben will complete the form and send it to Annette to put on file and/or pay any permit fees.
- 6.0 Old Business
 - 6.1 Affiliated Grant Program: Annette Steffan reported that RAAA has sent a \$3700 grant award for the 2022 application. Annette will submit a new application for the 2023 year.
 - 6.2 Photo Contest: Annette will talk to Tracey about this.
- 7.0 New Business
 - 7.1 Social Media
 - 7.1a Website: Annette Steffan contacted Ranch House Designs to restart the process of setting up the NDRAA website. The domain name will be: ndredangus.org (as soon as our old domain name (ndredangus.com) gets cleared up we will also try to own that as well. There will be a draft of the site ready at the beginning of August. It will include the following pages: Home, About Us, Business, Members, NDJRAA, Contact Us. It is modeled after the Missouri Red Angus and Montana Red Angus Websites.
 - 7.1b Facebook: All of the board members will be able to post on Facebook. It is asked that a text go out to the board that states what is going to be posted.
 - 7.2 County Buckle Program:
 - 7.2a Annette reminded the board to let her know of any youth that has won a Grand or Reserve Champion Overall Female or Market at the youth’s county fair/achievement days.
 - 7.2b Buckle design has been selected.

7.3 60th Anniversary of NDRAA will be in 2024.

7.4 25th Anniversary of NDJRAA is 2023. The NDJRAA is working on this.

8.0 Other Business

9.0 Next Meeting Date:

9.1 NDRAA membership/board meeting, July 25, 2023, 9:00 AM. Upper level of the State Fair Event Center. We will be taking a board picture so please dress appropriately.

10.0 Adjourn

Motion: Chris Wasem moved to adjourn the meeting.

Second: Ben Lodoen

Motion Carried.

Action: Meeting adjourned at 10:15 PM CST.

Respectfully Submitted

Annette Steffan

Co-Secretary Treasurer