

# NORTH DAKOTA JUNIOR RED ANGUS ASSOCIATION

## AMENDED AND RESTATED

### BY-LAWS

UPDATED December 28, 2023

#### Preamble

The North Dakota Junior Red Angus Association, hereinafter referred to as the NDJRAA, is the official coordinator for youth activities of the North Dakota Red Angus Association (NDRAA) and supervised by the NDRAA.

### BYLAWS

#### ARTICLE I

##### Name

**Section 1:** The name of the association shall be the “North Dakota Junior Red Angus Association,” denoted as “NDJRAA” and/or “ND Junior Red Angus.”

#### ARTICLE II

##### Purpose

**Section 1:** The purpose shall be: Equipping and preparing all Junior Red Angus stakeholders to be leaders, innovators, stewards and advocates for the Red Angus breed, the beef industry and agriculture.

**Section 2:** The objectives and purposes shall be:

- a) To improve and develop the capabilities of youth through both individual and group participation.
- b) To provide future leaders for the North Dakota Red Angus Association.
- c) To develop and improve scholarship, leadership, and community interest among young cattlemen and cattle women.

#### ARTICLE III

##### Membership, Voting, Fees

**Section 1:** Membership: An active member shall be an individual younger than 21 years of age who has completed and submitted an application for Membership. A membership year will be from July 1 to June 30.

**Section 2:** Voting: Voting rights shall be vested exclusively with active members in attendance at the time of voting. There will be no proxy voting.

**Section 3:** Fees: Annual dues are paid to the NDJRAA.

**Section 4:** NDJRAA will pay for membership dues for the Junior Red Angus Association of America.

## **ARTICLE IV**

### **Advisors**

**Section 1:** Advisors will consist of a minimum of 2 advisors appointed and approved by the ND Red Angus Association.

**Section 2:** Advisor roles will be as follows:

- a) Main Advisor shall be the senior advisor. Responsibilities shall include reporting to the NDRAA.
- b) Show and Event Advisor shall coordinate and prepare for all shows and events and shall be the liaison between the entity hosting the show and the NDJRAA.
- c) Education Advisor shall coordinate all education events including the NDJRAA Field Day.
- d) Media Advisor shall coordinate and educate all media including posting on Facebook and the NDRAA website.

## **ARTICLE V**

### **Board of Directors/Officers**

**Section 1: Board of Directors/Officers**

- a) The North Dakota Junior Red Angus Association shall be managed by a board of up to six directors, who shall serve as the officers in the following positions: President, Vice President, Secretary, Treasurer, Historian and Assistant Historian.

**Section 2: Qualifications**

- a) Any NDJRAA member who has reached his or her 12<sup>th</sup> birthday as of the date set for elections but has not reached his or her 21<sup>st</sup> birthday as of the date set for elections, is eligible for nomination to the NDJRAA Board of Directors.
- b) Any NDJRAA member applying for election to the NDJRAA Board must have maintained a continuous NDJRAA membership for a minimum of two years immediately prior to the year of election.
- c) Any NDJRAA member applying for election to the NDJRAA Board must have attended a minimum of (1) annual meeting prior to election.
- d) All candidates for the NDJRAA Board of Directors must be present at the annual business meeting, held during the North Dakota Field Day, to be eligible for election.

### **Section 3: Terms/Voting/Vacancy**

- a) The term for all directors shall be two (2) years. Directors may be elected to serve more than one term.
- b) NDJRAA Board members reaching their 21<sup>st</sup> birthday before completing a term in office are allowed to remain active for the remainder of the term only if their membership is upgraded to a regular Red Angus Association of America (RAAA) membership within the 30-day grace period. Failure to do so will result in automatic removal from office as a director or officer.
- c) All directors shall be elected at the annual business meeting by the general membership present by a plurality vote. The candidates shall be nominated for a specific office. The candidates receiving the most votes in the specific office shall be elected to the NDJRAAA Board.
- d) Vacancy: If qualified applicants do not fill all six-director positions or a position is vacated mid-year, the position may be filled by an affirmative vote of a majority of the Board of Directors. Any member elected to fill a vacancy shall be elected for the unexpired term to end at the next scheduled annual meeting. The NDJRAA member who filled the position mid-term is eligible for re-election.

## **ARTICLE VI**

### **Descriptions of Duties**

#### **Section 1: General Responsibilities**

- a) All directors are expected to attend all NDJRAA events and/or meetings.
- b) All directors will always conduct and present themselves in an appropriate and respectful manner.

#### **Section 2: Descriptions of Duties of Officer Positions**

**President:** The president will serve as the head of the NDJRAA Board and membership. The president works in partnership with the NDJRAA Advisors. The president is responsible for ensuring that the Board is operating effectively and following through on its duties.

The president works with the NDJRAA Advisors to prepare meeting agendas, and he or she presides at meetings. The president communicates directly with all directors and makes sure each committee is working well and is chaired properly. This person (along with the Queen and/or Ambassadors) also represents the NDJRAA in public contexts.

Specific duties of the NDJRAA president include:

- a) To conduct the annual Semen Donation sale and work in partnership with the NDJRAA Advisors and Semen Donation Committee.
- b) To present a report and plan of work report to the NDRAA Board of Directors prior to the NDRAA annual meeting.

- c) To present a report to the NDRAA membership at the NDRAA annual meeting.
- d) To help present awards at the NDRAA annual meeting/banquet.

**Vice President:** The vice president works with the president to ensure that meetings and other activities proceed smoothly. The vice president may also take on special duties, such as chairing ad hoc committees. When the president is unavailable, the vice president assumes his or her duties.

Specific duties of the NDJRAA vice president include:

- a) To conduct the annual Silent Auction sale and work with the NDJRAA Advisors.
- b) To conduct other fundraising projects and work with the NDJRAA Advisors.

**Secretary:** The secretary keeps records of the NDJRAA Board and membership meetings. The secretary is responsible for organizing and keeping all the records related to the NDJRAA.

Specific duties of the NDJRAA secretary include:

- a) State Sale: Work with NDRAA Secretary/Treasurer in conducting sale. Example: Helping with donation heifer raffle. Taking membership dues at the annual meeting/sale.
- b) NDRAA Banquet: The secretary will organize favors for the NDRAA annual banquet to be placed on the tables.
- c) Maintaining membership records.
- d) At the end of an individual's term as secretary, he/she will pass the minutes and membership records to the next secretary.
- e) Send out correspondence as directed by the NDJRAA.
- f) To post minutes to the NDRAA website.

**Treasurer:** The treasurer works with the secretary and NDJRAA Advisors to focus on money matters. The treasurer ensures that reporting is accurate and that the Board has the information it needs to make good decisions. At no time will the treasurer have exclusive access to the funds of the NDJRAA Association.

Specific duties of the NDJRAA treasurer include:

- a) Collecting membership dues and maintaining a record of when the member paid dues.
- b) Clerking the State Sale Semen Donation Sale. Collecting funds from the sale and billing DV Auction purchases.
- c) Collecting and recording fundraising projects.
- d) Recording all expenses.
- e) Providing a financial report to the NDRAA Board of Directors prior to the NDRAA Annual meeting.

**Historian:** The historian works with the membership to record the activities and events of the NDJRAA. In addition, the historian maintains the history of the NDJRAA.

Specific duties of the NDJRAA historian include:

- a) Work with the assistant historian to preparing a slide show/video to present to the NDRAA membership at the NDRAA annual banquet.

- b) Take photos to use for publication and/or promotion.
- c) To help with photo events at NDRAA Annual Meeting and Sale, NDJRAA Field Day and NDJRAA State Show as well as other events as needed.

**Assistant Historian:** The assistant historian works with the historian in assisting with his/her duties.

## **ARTICLE VII**

### **Financial Institution and Accounts**

**Section 1:** Operating Checking Account: The ND Junior Red Angus Association will maintain an Operating Checking account to pay bills and expenses based on approval of the North Dakota Red Angus Association.

- a) The signature card will have the signature of the Treasurer and at least 2 NDJRAA Advisors.
- b) This account will be maintained in a bank that has several locations across North Dakota for the purpose of ease of Officer transition. It will be the duty of the Main NDJRAA Advisor to get new signature cards with each new Treasurer or Advisor change.
- c) A checkbook will be retained with each Advisor.

## **ARTICLE VIII**

### **Queen/Ambassadors**

**Section 1:** A NDRAA Queen and/or Ambassadors may be selected to promote Red Angus and camaraderie with Red Angus enthusiasts.

- a) The NDRAA Queen and/or Ambassador is not an office of the board of directors.
- b) The position of Queen and/or Ambassador must be applied for through an application process.
- c) The position of Queen and/or Ambassador will be elected at the annual meeting of the NDJRAA.
- d) The NDRAA Queen and/or Ambassadors are expected to be in attendance of all NDJRAA Board meetings and the NDRAA annual meeting and ND Red Select Sale.
- e) The Queen and/or Ambassador will represent the NDRAA during the cattle Red Angus Cattle Shows at the ND State Fair and any other show as requested.
- f) The Queen and/or Ambassadors may attend producer production sales as requested. Travel expenses to production sales are to be paid by the producer.
- g) The Queen and/or Ambassadors are expected to have a short speech promoting ND Red Angus prepared for interviews or production sales.

## **ARTICLE IX**

### **Meetings**

#### **Section 1: Membership Meetings:**

- a) The membership shall meet in person a minimum of two times annually.
- b) The annual meeting of the membership shall be held at the Field Day for the purpose of electing directors and conducting such other business as may be brought before the meeting.
- c) The second meeting of the membership shall be held in conjunction with the annual meeting of the NDRAA.
- d) Notice of meetings will be announced on the Junior Red Angus tab on the NDRAA website and other forms of NDJRAA communications.
- e) Quorum: A quorum for membership meetings shall consist of fifty percent (50%) the active members in good standing and present.

#### **Section 2: Board Meetings**

The Board of Directors shall meet a minimum of two times annually. These meetings will be determined by the NDJRAA Advisors and the Board of Directors. Meetings may be held by telephone conference or electronic communication. They shall transact any business and decide issues and reports to be given to the annual business meeting.

#### **Section 3: North Dakota Red Angus Association Annual Meeting:**

- a) The NDJRAA will meet prior to the annual banquet of the NDRAA.
- b) The NDJRAA Board of Directors and its Advisor will present an activity and financial report to the NDRAA Board of Directors prior to the NDRAA annual meeting.
- c) The NDJRAA members will actively participate in and promote the NDRAA annual meeting and the ND State Red Angus Sale.
- d) A report by a representative of the NDJRAA will be given to the NDRAA membership at the annual banquet of the NDRAA.

## Article X

### Shows/Field Days

#### Section 1: ND Junior Red Angus State Show

- a) The North Dakota State Fair Junior Red Angus Show will be recognized as the State North Dakota Junior Red Angus Show.
- b) Participants must be paid members of the NDJRAA to participate.
- c) Red Angus exhibitors shall follow the IAFE (International Association of Fairs and Expositions) National Code of Show Ring Ethics. Failure to do so will mean forfeiture of all awards and premiums and loss of membership in the NDJRAA.
- d) Junior members are those that are 21 years of age or younger as of January 1 of the current year.

#### Section 2: ND Junior Red Angus Futurity

- a) The ND Junior Red Angus Futurity will be held in conjunction with the State ND Junior Red Angus Show.
- b) This is open to females purchased by Juniors at the ND Red Select Sale.
- c) Participants **must** be paid members of the NDJRAA to participate.
- d) Junior members are those that are 21 years of age or younger as of January 1 of the current year.

#### Section 3: ND Junior Red Angus Field Day/Annual Meeting

- a) The NDJRAA Field Day will be held in June and is to be first and foremost an educational opportunity for NDJRAA members to learn, explore and meet leaders in the livestock industry. The field day is not meant to be a show but to offer activities to all members of the NDJRAA.
- b) The NDJRAA Field Day will also include the NDJRAA Annual Meeting for the purpose of electing officers, directors and royalty.

## Article XI

### Awards

**Section 1: Top Hand Awards:** The North Dakota Red Angus Association recognizes that youth are the future of our breed and agriculture in North Dakota. This prestigious award is based upon the advocacy of the beef industry, the Red Angus breed and leadership that has been exhibited by the nominee through the ND Junior Red Angus Association and other various activities, as presented in their report form.

- a) Only current members of the NDJRAA will be considered for the Top Hand Awards.
- b) The NDJRAA Award Application Form and letter of recommendation are due to the NDJRAA Advisor on November 1. It is preferred if this form was typed however legible handwritten applications will be accepted.
- c) A NDJRAA member may receive this award more than once during their tenure with NDJRAA.

- d) The NDRAA Top Hand winner will be selected by a judging committee composed of a member of a North Dakota Junior Red Angus Association Advisor, and two persons at large.
- e) The NDJRAA Top Hand Awards will be judged based on the following criteria:
  - 1) Examples of contributions the nominee has made to the beef industry and agriculture, particularly within the North Dakota Junior Red Angus Association or North Dakota Red Angus Association. examples of projects and activities initiated and/or implemented by the nominee, rather than merely attending livestock shows and activities-50 points
  - 2) Examples of any other types of activities demonstrated within the nominee's community, church, professional organizations, and school- 30 points
  - 3) One Letter of Recommendation- 20 points
- f) Senior Top Hand Award: The **Senior Top Hand Award** is designed to recognize one outstanding junior North Dakota Junior Red Angus member each year at the NDRAA annual banquet held in December. The Junior Top Hand Award is only available to current NDJRAA members that are 15 years of age and over as of October 1.
  - 1) The NDJRAA Senior Top Hand Award recipient will receive an award presented by the NDRAA and \$500 presented at the NDRAA annual meeting/banquet.
- g) Junior Top Hand Award: The **Junior Top Hand Award** is designed to recognize one outstanding junior North Dakota Junior Red Angus member each year at the NDRAA annual banquet held in December. The Junior Top Hand Award is only available to current NDJRAA members that are 14 years of age and under as of October 1.
  - 1) The NDJRAA Junior Top Hand Award recipient will receive an award presented by the NDRAA and \$250 presented at the NDRAA annual meeting/banquet.

**Section 2: Scholarship:** The North Dakota Junior Red Angus Association will award \$500 scholarship(s) to a current award year high school graduate or a current award year college freshman. Applicants must be enrolled in a two or four year post high school educational program in the fall of the current award year. Furthermore, it is preferred that applicants pursuing a degree in an agricultural program. Preference will be given to applicants that have a livestock background that includes the use of Red Angus genetics.

- a) Only current members of the NDJRAA will be considered for Top Hand Awards.
- b) The NDJRAA Award Application Form and letter of recommendation are due into the NDJRAA Advisor on November 1. It is preferred if this form was typed however legible handwritten applications will be accepted.
- c) The NDRAA Top Hand winner will be selected by a judging committee composed of a member of a North Dakota Junior Red Angus Association Advisor, and two persons at large.
- d) The NDJRAA Scholarships will be judged based on the following criteria:
  - 1) Examples of contributions the nominee has made to the beef industry and agriculture, particularly within the North Dakota Junior Red Angus Association or North Dakota Red Angus Association. examples of projects and activities initiated and/or implemented by the nominee, rather than merely attending livestock shows and activities-50 points
  - 2) Examples of any other types of activities demonstrated within the nominee's community, church, professional organizations, and school- 30 points
  - 3) One Letter of Recommendation- 20 points



**Section 3: Mentor Award:** The North Dakota Junior Red Angus Association will recognize an individual that has provided mentorship and leadership to the members of the ND Junior Red Angus Association. This individual does not have to be a member of the North Dakota Red Angus Association, although it would be preferred.

- a) The Mentor Award may be given as warranted.
- b) Only current members of the NDJRAA or it's Advisors may nominate individuals for this award.
- c) The award will be presented by the NDJRAA President at the NDRAA annual meeting or banquet.

**Section 4: Rise Up Award:** The North Dakota Junior Red Angus Association recognizes individuals that have gone above and beyond to help our North Dakota Juniors "Rise Up" and successful in our programs and activities. This award is nominated and selected by the members of the NDJRAA.

- a) The Rise Up Award may be given as warranted.
- b) Only current members of the NDJRAA or its Advisors may nominate individuals for this award.
- c) The award will be presented by the NDJRAA President at the NDRAA annual meeting or banquet.

**Section 4: County Buckle Program:** The purpose of the County Buckle Program is to promote the Red Angus breed and to encourage youth to become involved in the activities of the ND Red Angus Association and the ND Junior Red Angus Association. The ND Red Angus Association recognizes that the youth are the future of our breed and agriculture in North Dakota.

- a) The NDJRAA will maintain and collect information for county buckle winners, will send necessary correspondence and order buckles.
- b) Buckles are awarded to North Dakota youth who excel with their Red Angus-influenced livestock at their county fair/achievement day. Exceptions may occur but will be decided on a case basis.
- c) To receive a buckle, individuals must win Grand or Reserve Overall in Breeding or Market.
- d) The winning animals must be at least 50% Red Angus and red in color.
- e) The exhibitor must own the animal prior to the fair/achievement day. Leased animals will not be eligible. Ownership requirements will follow the requirements set forth by the NDSU Extension Service Livestock Ownership Rules.
- f) The youth can only win one buckle per year.
- g) The ND State Fair, ND Junior Point Shows or any regional shows do not qualify for buckles.
- h) At-Large buckles will qualify if the youth does not belong to a youth program at the county level. In this case, the ND State Fair Junior Red Angus Show will be the qualifying show. To receive a buckle the individual must win Grand or Reserve in Registered or Commercial Breeding or Market Divisions or Bred and Division. Showmanship does not qualify for a buckle.
- i) The buckles will be awarded at the ND Red Angus Annual Banquet, or the **ND State Sale** held annually in December.
- j) The youth will receive a free meal ticket to the ND Red Angus Annual Banquet.
- k) The winners of the buckle must be verified by the county Extension agent and/FFA advisor/or County Fair Board.

- l) Diamond and Ruby level sponsors in the NDJRAA Sponsor Campaign will sponsor a buckle. Once the Diamond and Ruby Sponsors have been depleted the North Dakota Red Angus Association will sponsor the buckles.

## **Article XII**

### **Address**

The address of the organization for mail and correspondence shall be that of the Main Advisor of the organization.

Constitution and By-Laws Revised December 28, 2023